

**CONTACTS: INFORMATION ON PERSONAL DATA PROTECTION PURSUANT TO ARTICLE 13 OF EU  
REGULATION 2016/679**

Pursuant to Art. 13 of Regulation (EU) 2016/679, CAPI GROUP SRL with headquarters in via Brennero 2, Calliano (TN), as Data Controller, informs users of the site <https://capigroup.it> requesting information of the following:

**PROCESSED DATA**

Identifying and computer data conferred by the Data Subject using the form present on the Data Controller's website.

PURPOSE	LEGAL BASIS OF THE PROCESSING
to follow up and respond to the request submitted by the Data Subject and for the performance of the activities related to and instrumental to the same	the legitimate contractual interest of the Data Controller

**NATURE OF THE DATA CONFERRAL**

Conferral of the personal data by users is optional. However, failure to confer said data may make it impossible to proceed in responding to the requests that the user has submitted, or intends to submit.

**PROCESSING METHOD**

The data is processed using IT procedures or in any case digital means and paper media, by persons authorised by the Data Controller and specifically trained to ensure the compliance and protection of the processed personal data.

The Data Controller guarantees that it will implement all the adequate security measures regarding data storage envisaged by the law in force.

**DATA RETENTION PERIOD**

The data will be processed for the period of time strictly necessary in order to fulfil the purposes for which they have been collected (responding to the requests received) and in any event for no more than two years from when the first contacts are made, unless in the meantime the Data Subject exercises their right to object to the processing, and with the exception of cases in which contractual relationships are established with the Data Controller.

**COMMUNICATION AND DISCLOSURE, RECIPIENTS**

The personal data will be processed by parties expressly and specifically appointed by the Data Controller, in the capacity of Data Processors in charge of, or appointed to perform, the processing.

The list of Data Processors in charge of processing is constantly updated and can be obtained by sending a written request, as explained below in the section on the rights of Data Subjects.

They can also be communicated to public and /or private third parties and to competent authorities that can access the data by law.

The data shall not be disclosed to, exchanged with or sold to third parties without the express consent of the Data Subject.

### **TRANSFER OF DATA OUTSIDE THE EU**

Please note that the Data Controller does not currently transfer your personal data to any third countries or international organisations.

Should it decide to transfer your personal data to a third country or international organisation, this transfer will only take place if an adequacy decision has been made by the European Commission or, in case of the transfers described in Articles 46 and 47, or Article 49, second paragraph, only in the presence of express reference to the appropriate or opportune guarantees, and to the means for obtaining a copy of said data or the place in which they have been made available.

### **RIGHTS OF DATA SUBJECTS**

The Data Subjects to whom the personal data refer, can opt to exercise the following rights at any time:

<u>Article 7 - Right to revoke consent</u>	the Data Subject is entitled to revoke their consent for the processing at any time. Revoking consent does not compromise the lawfulness of the processing performed based on the consent in force before said revocation. Before granting consent, the Data Subject is informed of this. Consent is revoked with the same ease with which it is granted.
<u>Article 15-Right to access data</u>	The Data Subject is entitled to obtain confirmation from the Data Controller of whether or not their personal data is being processed and should this be the case, to obtain access to the personal data and the information regarding the processing of the same.
<u>Article. 16 - Right to correct data</u>	The Data Subject is entitled to have the Data Controller correct any inaccurate personal data of theirs without any unjustified delay. Considering the purposes of the processing, the Data Subject is entitled to have their incomplete personal data supplemented, also by providing an additional statement.
<u>Article 17 - Right to cancel data (right to be forgotten)</u>	The Data Subject is entitled to have the Data Controller cancel their personal data without any unjustified delay and the Data Controller must do so.
<u>Article 18 - Right to limit the processing</u>	The Data Subject is entitled to have the Data Controller limit the processing should one of the following situations occur:

	<p>a) the Data Subject disputes the accuracy of the personal data, for the period required in order for the Data Controller to verify the correctness of said personal data;</p> <p>b) the data are processed unlawfully and the Data Subject objects to the cancellation of the personal data and instead requests that the use of the same be limited;</p> <p>c) although the Data Controller no longer needs the personal data for the purposes of the processing, they are required by the Data Subject for the verification, exercising or defence of a right in court;</p> <p>d) the Data Subject has objected to the processing pursuant to Article 21, paragraph 1, while waiting for a check to be performed on the potential prevalence of the legitimate reasons of the Data Controller over those of the Data Subject.</p>
<u>Article 21 - Right to object to the processing</u>	The Data Subject is entitled to object to the processing of their personal data at any time, for reasons related to their personal situation pursuant to Article 6, paragraph 1, letters e) and f), including profiling based on these provisions.
<u>Article 22 - Right not to be subjected to an automated decision-making process, including profiling</u>	the Data Subject is entitled not to be subjected to a decision based only on automated data processing, including profiling, which generates legal effects that regard or similarly and significantly affect the same
<u>Article 77 - Right to submit a complaint</u>	Data Subjects who believe that the processing of their personal data breaches the privacy legislation in force are entitled to submit a complaint to the supervisory authority

## INFORMATION

If you would like more information on the processing of your personal data, or to exercise the rights referred to in point 7 above, you can write to: [info@capigroup.it](mailto:info@capigroup.it)

Before we can provide you with any information or make any changes to your data, it may be necessary to verify your identity and answer some questions.

We will answer your enquiry as soon as possible.

## DATA CONTROLLER

The personal data Controller is CAPI GROUP SRL with headquarters in via Brennero 2, Calliano (TN).

The Data Controller keeps an updated list of named Data Processors, and guarantees Data Subjects access to the list at the office indicated above.

Date of last approval 18/02/2020

The Data Controller

**CAPI GROUP SRL**